**ALPHA ETA CHAPTER, INCORPORATED**

 **CHI ETA PHI SORORITY, INCORPORATED®**

**SCHOLARSHIP**

**PURPOSE:**

To provide guidelines for the Scholarship Committee to receive, review and make decisions on disbursement of the annual Clara Bell Royster Scholarship.

**POLICY STATEMENT:**

1. The Scholarship Committee is responsible for distributing information regarding the annual scholarship.
2. The Scholarship committee will review and make recommendations for changes to the scholarship application as deemed necessary.

**PROCEDURE:**

1. Scholarship applications will be sent to schools having certified Registered Nursing programs, and/or to individuals with instructions of the deadline date.
2. The committee will review all applications, only completed applications received by the deadline will be considered.
3. The committee will select and make recommendations of proposed recipients to membership for Local, Regional and National scholarships.
4. The scholarship amount is set by the projected budget with input from the scholarship committee and approval by the membership.